



ZONTA MINI GRANT APPLICATION

(Maximum Grant request \$2,500.00)
Deadline for Mini Grant applications are April 1st and October 1st
Grants could take up to 3 months to be awarded.

Please print or type this application and present **TWO COPIES** of all materials to the address listed below.

1. Name of Organization: _____ 2. Date: _____

3. Address: _____ 4. State/Zip: _____

5. Contact Person: _____ 6. Phone: (__) _____

7. Name of Project: _____

8. Describe Project Objectives: _____

9. Project to Start: _____ 10. Project to End: _____
Date Date

11. Number of Women Served: _____ 12. Amount Requested: _____

13. Prepared By: _____ 14. Title: _____

15. Date of Agency Incorporation: _____ 16. Geographic Area Served: _____

17. Describe Volunteer Involvement: _____

18. Is Applicant a Unit of Government? Yes _____ No _____

19. How will Zonta's name be referenced? _____

20. Please attach the following:

- a. Confirmation of applicant's present tax **501 (c) (3) tax status**.
- b. **Funding sources** committed to this project and anticipated sources.
- c. Copy of current **annual operating budget** for organization including income and expenses.
- d. What impact will the proposal have and how will it be measured and evaluated?

Mail to:
Stephanie E. Anable
P. O. Box 1171
Traverse City, MI 49685-1171

CRITERIA FOR ZONTA CLUB OF TRAVERSE CITY MINI GRANT PROJECT FUNDING

(MAXIMUM GRANT REQUEST \$2,500.00)

Each request for project funding will be considered using the following guidelines of priority:

1. The project shall contribute by study and action to the improvement of the legal, political, economic and professional **status of women of all ages**. *Zonta does not award to or sponsor individuals through its Mini Grant Program.*
2. Priority shall be given to applicants whose project shall be principally located in the Northwest Michigan **seven county region** (Grand Traverse, Antrim, Leelanau, Kalkaska, Wexford, Benzie and Manistee).
3. Special consideration shall be given to those applications that **enhance** rather than maintain their present programs.
4. The project should address **immediate and specific needs**.
5. The project may work for the advancement of understanding, goodwill and peace through a world of fellowship united in the Zonta ideal of service.
6. The project may encourage high ethical standards in business and the professions.
7. The project may increase the interest in the welfare of this community, and cooperation with others in its civic, social, commercial and industrial development.
8. The project shall be evaluated on its bearing upon the objectives of Zonta International and the Club; provided it shall at all times remain **non-partisan and non-sectarian**.
9. No substantial part of the activities of the recipient organization shall be the carrying on of propaganda or otherwise attempting to influence legislation. The recipient organization shall not participate in or intervene in any political campaign on behalf of any candidate for public office. The project shall not advance any religious agenda.
10. For larger grants, matching challenges are encouraged.

Please submit **two copies** of all materials to the **Zonta Service Committee** prior to our **April 1st or October 1st deadlines** for Mini Grant Applications.

Mail To:
Stephanie E. Anable
P. O. Box 1171
Traverse City, MI 49685-1171